

**Northumberland County Tax Collection Committee**  
**Meeting Minutes**  
**March 2, 2022**

**Re-Organizational Meeting**

The meeting was called to order at 7:00 PM by Paula Greco with the Pledge of Allegiance.

A determination was made that a quorum of delegates was in attendance.

A motion was made by David Masser, seconded by Brain Manning and passed to re-appoint Paula Greco as Chairperson and James Neitz as Vice-Chairperson.

A motion was made by Paula Greco, seconded by David Masser and passed to re-appoint James Neitz as Vice-Chairperson.

A motion was made by Paula Greco, seconded by Patty Troutman and passed to re-appoint Lucinda Bomberger as Secretary.

A motion was made by Lucinda Bomberger, seconded by James Neitz and passed to appoint Mark Burrows as Treasurer.

A motion was made by Rob Slaby, seconded by James Neitz and passed to appoint Ed Greco as the Solicitor. Paula Greco abstained. Ed Greco abstained.

A motion was made by Paula Greco, seconded by Patty Troutman and passed to re-appoint Klacik & Associates as Auditor for 2021.

A motion was made by James Neitz, seconded by Brain Manning and passed to retain Northumberland National Bank as Depository.

A motion was made by Paula Greco, seconded by James Neitz and passed to appoint the following members and alternates for the Tax Appeal Board:

Members: James Neitz, Wayne Kahler, Patty Troutman

Alternates: Norm Foura, Mark Burrows

A motion was made by Brain Manning, seconded by Paula Greco and passed to adjourn the re-organizational meeting at 7:09 PM and the Regular Meeting was called to order.

## **Regular Meeting**

### **Secretary Report**

A motion was made by Paula Greco, seconded by James Neitz and passed to approve the minutes from the November 3, 2021 meeting as written.

### **Treasurer Report**

A motion was made by Rob Slaby, seconded by Christina Mench and passed to approve payment of the following bills:

The News Item: \$61.81

The Daily Item: \$103.35

A motion was made by Rob Slaby, seconded by James Neitz and passed to approve payment of a bill submitted by Solicitor Ed Greco in the amount of \$175.40. Paula Greco abstained. Ed Greco abstained.

Treasurer Rob Slaby shared that the current account balance is \$2,715.48.

Rob also shared that the 2020 audit has been completed with no findings. A motion was made by James Neitz, seconded by Brian Manning and passed to approve the 2020 Audit. Information has been sent to the Auditor for the 2021 Audit.

The 2022 Budget would be a balanced budget of \$7,733.00 in Revenue/\$7,733.00 in Expenditures. Municipal Contributions would need to be collected this year. In conversation with the representatives from Keystone Collections in attendance of the meeting shared that they would be able to deduct the municipal contributions along with the April Month end distribution. An email will be sent to inform the municipalities of this change.

A motion was made by Karen Colangelo, seconded by Patty Troutman and passed to adopt the 2022 Budget.

Keystone Update: A representative from Keystone Collections shared collections are up 10% this year over this time last year. There was a 1.37 million dollar increase in collections in 2021 over 2020. The Tax Filing deadline for Earned Income Tax is April 18, 2022.

Regarding the proposed amendment to the by-laws to change to 2 meeting/year vs. 4 meetings/year, a notice will be emailed to all the delegates at least 10 days prior to adoption for review and consideration. 2/3 vote of those present is needed to amend the by-laws. The plan is to have the amendment on the May agenda for adoption.

The P.O. Box had been discontinued . There was discussion as to whether we still needed the P.O. Box. Paula suggested that any mail needing to be sent could be sent to the Chairperson. A motion was made by James Neitz, seconded by Patty Troutman and passed to have all mail sent to the Chairperson.

Upcoming Meetings in 2022 will be held at the Shikellamy Administration Building:

May 4, 2022

September 7, 2022

October 5, 2022

November 2, 2022 (if unable to have October meeting)

Mark Burrows asked if checks would need 2 signatures. Rob Slaby said that 2 signatures would be required. Rob also let Mark know that there is a Treasurers Bond that would need to be changed to his name.

A motion was made by David Masser, seconded by Patty Troutman and passed to adjourn the meeting at 7:37 PM.

Respectfully Submitted,

Lucinda R Bomberger  
Secretary of NCTCC