

The regular meeting of the Tax Collector Commission for Northumberland County school districts and municipalities was held on **Wednesday, November 4, 2009**, at 7:00 PM in the Shikellamy High School auditorium with Mrs. Paula Greco, chairperson, presiding. Other members present were (See Attachment)

The meeting was opened with the Pledge to the Flag, followed by roll call of the members.  
(ROLL CALL FORM #1)

It was determined that a quorum of members was present for the meeting.

A motion was made by Paul Niglio (Kulpmont), seconded by James Neitz (Point Township) and unanimously approved by roll call vote to approve meeting dates of January 6, 2010; February 3, 2010; March 3, 2010; and April 7, 2010.

(ROLL CALL FORM #2)

A motion was made by Charlie Dalpiaz(Snydertown Boro), seconded by Dave Sinopoli, (Shikellamy Area SD) and unanimously approved by roll call vote to adopt Roberts Rules of Order.  
(ROLL CALL FORM #3)

A motion was made by Janis Venna(Mt. Carmel Area), seconded by Brian Snyder(Milton Area SD), and unanimously approved by roll call vote to appoint Jason Budman as the Open Records Officer.  
(ROLL CALL FORM #4)

A decision on appointing a treasurer was tabled until the January meeting. The committee discussed funding the TCC and start up costs for the committee.

A motion was made by Paul Niglio(Kulpmont Boro), seconded by Janis Venna to set an initial budget of \$20,000 for the TCC with funding to be determined by the weighted vote in compliance with the Department's (DCED's) obligations as prescribed within Act 32 of 2008, regarding Earned Income Tax reform.

(ROLL CALL FORM #5)

It was noted that the budget amount will be reviewed by the TCC to determine if it needs to be adjusted. Semi-annual invoices will be sent to each school district and municipality to assist with budgeting purposes.

(ROLL CALL FORM #6)

A motion was made by Janis Venna, seconded by Dave Sinopoli and unanimously approved by roll call vote to authorize the TCC to issue RFP's for legal services.

(ROLL CALL FORM #7)

Request for RFP's will be sent to attorneys in Northumberland County.

Committee members were asked to secure copies of sample by-laws from PASBO's website for discussion at the January meeting. Committee structure was also discussed.

A motion was made by Janis Venna, seconded by Dave Sinopoli and unanimously approved by voice vote that the meeting be adjourned at 8:00 PM.

(VOICE VOTE)

Respectfully submitted,

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**MINUTES OF THE REGULAR MEETING OF THE TAX COLLECTION COMMITTEE FOR  
NORTHUMBERLAND COUNTY HELD WEDNESDAY, NOVEMBER 4, 2009**

Linda L. McNeal  
Vice Chairperson